



## Online Banking or Bill Pay Option

1. With your bank, you must set this up - NGAKS cannot set it up.
2. Set up a payment with your bank's online banking feature.

**Please be sure to make the Payee NGAKS- Insurance Program.**

**You can place your Account number in memo line; this is the policy number located on your current billing.**

3. The address to have your payment mailed to  
NGAKS – Insurance Program  
125 SE Airport Drive  
Topeka, KS 66619

|                              |                           |          |
|------------------------------|---------------------------|----------|
|                              |                           | 1025     |
| DATE _____                   |                           |          |
| PAY TO THE ORDER OF          | NGAKS-Insurance Program - | \$ _____ |
|                              |                           | DOLLARS  |
| MEMO: Policy Num: _____      |                           |          |
| ⑆000000000⑆ ⑆000000000⑆ 1025 |                           |          |

**As a reminder, to have it credited to your account prior to the end of the month it needs to arrive in our office before the 25<sup>th</sup>.**

**If you have questions call 316-288-9496**